

The minutes of Executive Board and Council Meeting at the 14th
ASCPaLM Congress

Time: Date: 12.00 noon to 14.30; Sunday, 26 March 2016

Venue: Room #403 at National Taiwan University Hospital Convention
Center, Taipei, Taiwan

1. Participants

1-1. Executive Board Meeting

Tjin-Shing Jap (President), Lia Partamakusuma (Vice-President), Hayato Miyachi (Secretary and Treasurer), Junghan Song (in lieu of Jeong-Hon Kim), Jang-Jih Lu.

Observer: Masami Murakami (President of WASPaLM) , Oh-Hun Kwon (PPP)

Apologies: Mitsuru Murata, Masato Maekawa

1.2. Council Meeting:

Tjin-Shing Jap (President), Lia Partamakusuma (Vice-President), Hayato Miyachi (Secretary and Treasurer), M. Oyundelger (in lieu of Namid Munkhtuvshin, Ida Parwati, Junghan Song (in replace of Jeong-Hon Kim), Jang-Jih Lu.

Observer: Masami Murakami (President of WASPaLM) , Oh-Hun Kwon (Immediate Past President, IPP)

Apologies: Mitsuru Murata, Masato Maekawa

2. Executive Board Meeting

Opening remark: President Prof. Tjin-Shing Jap opened the meeting at 12.00 noon and welcomed all those present to the executive board meeting

- Prof. Kwon as the IPP reviewed the history of ASCPaLM since its incorporation of the society. He raised some issues on the organization related matters such as the scales of contribution from each member

country.

- It was proposed that the candidates for Executive Board should be endorsed by their National Societies.
- Congresses shall be held under auspices of National Society of each country.
- Each country shall be allowed to have 2 board members (President and secretary) of its National Society in addition to the executive board member.
- To ensure that there is a diversity of representation of the national societies on the Executive Board, establishment of the nomination committee was proposed.
- Prof. Lia Partamakusuma was officially elected as the next President.
- Prof. Jap became the *ex officio* Immediate Past President (after the Congress).
- Prof. Hayato Miyachi was officially elected as the Vice-president (and thereby the President-elect).
- Prof. Junghan Song recommended a Korean colleague Prof. Yeo-Min Yun as the Secretary and Treasurer. This was approved by the council.

3. Council Meeting

3-1 Opening remark

- President Prof. Tjin-Shing Jap opened the meeting and welcomed all those present to the council Meeting.

3-2. Report of activities of National Activities, 2014-2016

- Each member country reported its own activities for a period 2014-2016.
- Dr. Ida Parwati of Indonesia reported on the last board meeting held in Oct. 2015 Manado, Indonesia where a proposal was made for a Memorandum of Understanding (MOU), curriculum standardization and collaboration in an exchange fellowship program.
- Dr. Song of Korea presented the national meeting as well as that of the last Congress held in Seoul.

- Dr. Tjin Shing Jap of Taiwan presented a report of the national meeting and other activities as well as the preparation and host of the current congress, with an expression of deep gratitude for contribution of member countries towards the Congress.
- Dr. Miyachi of Japan society of Laboratory Medicine announced that the JSLM had decided to nominate him as the Secretary and Treasurer to replace Dr. Ozaki's in Oct. 2015, as Dr. Ozaki had retired from his university.
- Dr. M. Oyundelger of Mongolia presented a report of its national meeting and other activities.

3-3. Plans for future activities

- Dr. Jap proposed that affiliation with WASPaLM considered.
- The Committee confirmed that ASCPaLM was an independent equivalent of WASPaLM, and not regional activity or federation of it. It was noted that ASCPaLM is limited to clinical pathology or laboratory medicine, while WASPaLM covers both anatomical pathology and clinical pathology.
- Taking an opportunity of the attendance of President of WASPaLM, Dr.. Murakami, collaboration between ASCPaLM and WASPaLM was proposed.
- President-elect of ASCPaLM, Dr. Lia and President of WASPaLM, Dr. Murakami agreed to prepare a plan of collaboration.
- Dr. Jap commented that China was interested in joining ASCPaLM and participating in its activities.
- The content of the MOU needs to be finalized, but there was insufficient time available for a discussion on it.

3-4. Maintenance of website

The balance sheet for the maintenance of website was explained by Dr. Jap. Following the set-up of website on 8th February 2013, there is a need to annually budget for its maintenance. The current balance is 2503 US\$. Dr. Jap explained that it was important to have and maintain the website,

as it was essential in order to obtain funding from corporate sponsorship as well as the government.

3-5 Host of 15th ASCPaLM congress

- The Committee agreed that the Mongolian society will be hosting 15th Congress of ASCPaLM in 2018. The congress is scheduled to be held from 6-8th Sept. 2018 in Ulaanbaatar, Mongolia. The announcement brochure for this meeting was distributed to all the member counties.

5-6 Any other business

- The annual membership fee of 100 US\$ per annum was collected by cash from each country except Japan.
- It was pointed out that Japan did not pay its dues three times for a period of 6 years.
- The member from Japan explained that the Asian Exchange Promotion Fund from JSLM (500,000 JPN Yen=app 4,300 US\$) should include the annual membership dues (fee) of Japan (100 US\$ per year: 600 US\$ for the past 6 years).
- The pending membership dues of Japan society will be provided from the Fund at the next meeting.
- Japan society requested a balance sheet from Prof. Oh-Hun Kwan, IPP, in order to clarify how the budget was allocated including the income from the Fund, for the purpose of accountability.